



FREMONT PLANNING BOARD

April 1, 2009

Meeting Minutes

Approved April 15, 2009

Present: Chairman Roger Barham, Co-Chair and CC Rep. Jack Karcz, Selectman Brett Hunter, Members John (Jack) Downing, Alternate/Building Official Thom Roy, RPC Circuit Rider David West and Land Use AA/Recording Secretary Meredith Bolduc.

Also present: Derek Downing

Member Salvatore Angelone joined the meeting at 8:50 pm.

Mr. Barham opened the meeting at 7:05 pm.

Mr. Karcz made the motion to approve the minutes of the March 25, 2009 meeting as written. Motion seconded by Mr. Downing with unanimous favorable vote.

PROJECTS PENDING WITH RPC

- Inclusionary Housing Zoning Ordinance – funded with CTAP Phase I Discretionary Funds; completion date of May 19, 2009. = \$5,000
- Housing Chapter of the Master Plan - funded with CTAP Phase I Discretionary Funds; original completion date of December 2008, moved to May 19, 2009. = \$5,000
- CTAP DOT Build-out- funded with CTAP Phase I Funds; completion date of May 19, 2009. = \$10,000
- Open Space Plan - funded with CTAP Funds; completion date of May 19, 2009. = \$10,000
- Transportation Chapter of the Master Plan - funded with NH DOT Matching Funds Grant and the Town's share (\$2,500) has been paid; original completion date of June 30, 2008.
- Water Resource portion of the NRI Chapter of the Master Plan – funded with the Targeted Block Grant (TBG) and the Town's share (\$2,000) has been paid; completion date of June 30, 2009.

Mr. West submitted a disk of Fremont Tax data for Mr. Barham to convert to a file format that ARC Reader can access.

CTAP

Discretionary Funds

Mr. Barham reported that it is his understanding that in two weeks time the Rockingham Planning Commission (RPC) will know whether the Phase I CTAP Discretionary Fund is going to be extended and based on that answer they will be able to give revised completion schedules

for the Build-out Analysis, Housing Chapter of the Master Plan and the Inclusionary Housing Zoning Ordinance. This will result in one of two scenarios; 1) the discretionary funding deadline is extended in which case RPC needs to commit to sequential delivery dates of the relevant projects; or 2) if the May 19, 2009 deadline remains firm RPC needs to determine what projects it can complete sequentially within the allotted time; that sequence being;

1. Build-out Analysis
2. Housing Chapter of the Master Plan
3. Inclusionary Housing Zoning Ordinance.

OPEN SPACE PLAN

The Open Space Plan is also funded by CTAP, but not using discretionary money; deliverable date to be determined.

The first session of the Open Space Task Force is scheduled to be held in conjunction with the Fremont Open Space Committee's regular meeting at 7:00 pm on April 7, 2009 in the main floor meeting room at the Fremont Town Hall. An announcement to recruit interested parties to serve on the Open Space Task Force has been placed on the Planning Board and Conservation Commission pages of the Town Website and posted at the Town Hall, Post Office and Library.

SMALL WIND ENERGY SYSTEMS

Mr. Barham said that he has spoken with Albert (Skip) Zogopoulos from Unitil who has agreed to conduct a powerpoint presentation on wind energy systems so the Board can more fully understand the effect of the systems. It was agreed that the emphasis should be on residential wind energy, net metering, usable output and wind speed. The Board tentatively scheduled this for 7:30 on April 22, 2009, pending Mr. Zogopoulos' agreement with the date.

BUDGET

The Members reviewed the Planning/Zoning 2009 default budget. Mrs. Bolduc explained that because the Town is operating on a default budget funds need to be taken from several departments to offset necessary spending. The Planning/Zoning departments recommended budget was less than was the default so that budget has been modified back to what was recommended by the Board of Selectmen. She said the clerical line is less to accurately reflect the current budgeted wage, which is the same hourly rate as last year. The prior year was not budgeted for the full rate. The Members understood and agreed with the adjusted bottom line of \$59,793.

Budget line items were discussed and Mr. Karcz made the motion to request \$300 from the Professional Services line (4191-004); \$200 to be moved to the Printing line (4191-109) to offset elevated printing costs and \$100 to be moved to the Office Equipment line (4191-006) in anticipation of increased printer warranties.

Motion seconded by Mr. Downing with unanimous favorable vote.

MASTER PLAN

Transportation Chapter

Mr. West reported that on March 27, 2009 he met with Town Administrator Heidi Carlson to obtain information relative to the road status, bonding, funding, road reconstruction and/or

maintenance plans to be used in the amended Transportation Chapter of the Master Plan. The Road Agent was not at the meeting so there are still some clarifications, information and suggestions to be gathered for the final draft. Mr. West said that the draft he is submitting tonight includes the information acquired from Heidi and the suggestions made by the Board at the March 18, 2009 meeting.

The Board continued their review of the Transportation Chapter draft with emphasis on the roadway classifications, roadway conditions, management and maintenance programs including a database for a schedule of upgrades, tools and recommendations. As a result of the review Mr. West agreed to:

- Rewrite and update the Road Maintenance section.
- Add a spread sheet showing; 1) all the Town roads, 2) all data for each road, 3) miles of roadway.
- Elaborate on the “Local Option Fee for Transportation” section.
- Write a paragraph on road interconnections; how the Town currently deals with them and how they should deal with them.
- Rewrite the Roadway conditions section and come up with a list of questions for the Road Agent relative to roadway concerns and updates, any maintenance programs, some intersection conditions, and any other updates he may suggest.

Mr. Roy agreed to meet with the Road Agent to address the items on the list.

Point of Order

Mr. Hunter left the meeting to respond to a fire call at 9:10 pm.

There was a discussion relative to the maintenance of Beede Hill Road which is partially State owned and partially Town owned.

Further conversation related to requiring new roads to connect to other roads. It was noted that Article 10.02-R of the subdivision regulation requires that, *“except where near future connections may be possible, dead end or cul-de-sac streets shall not exceed eight hundred (800’) feet maximum length, six hundred (600’) feet exclusive of the cul-de-sac itself, and shall terminate with a turn-around area as prescribed by the Board but, in any event, with a right-of-way radius of one hundred (100’) feet from the center to the outside edge. Under no circumstances shall a dead end street exceed fifteen hundred (1,500) feet in length.”*

Mr. Roy recommended that the Board clarify and elaborate on the advice in the Master Plan on road connections. The Board discussed connection possibilities of given parcels.

NH DOT – BEEDE HILL ROAD & RT 107

Mr. West said that he has spoken with Doug Deporter at NH DOT relative to what happened to the culvert repair project at the corner of Beede Hill Road and Rt 107 by the Historical Museum to alleviate the flooding problem. Mr. Deporter said that he would look into the matter and get back to Mr. West.

INCOMING CORRESPONDENCES

Received: A copy of a March 19, 2009 correspondence from the Selectmen to RPC relative to the 2009 dues.

Mr. Barham noted that Derek Downing has now attended several meetings and asked him if he is interested in becoming a Member of the Planning Board. Mr. Downing said that he would like to serve on the Board. There was a brief discussion relative to the fact that there are both full Board and Alternate positions that need to be filled.

Mr. Downing made the motion to recommend to the Selectmen that Derek Downing be appointed as a full Board Member to the Planning Board.

Motion seconded by Mr. Karcz with unanimous favorable vote.

Mr. Karcz made the motion to adjourn at 9:45 pm.

Motion seconded by Mr. Downing with unanimous favorable vote.

Respectfully submitted,

Meredith Bolduc, Land Use AA/Recording Secretary